



**CONTACT DETAILS & CLASS REPRESENTATIVES - 2018**

Building connection is important in any organisation. At Cheltenham Primary School, one of the ways we try to achieve this is through the class contact list. This helps families to keep in touch and organise social outings outside school hours.

Please indicate below your willingness for your details to be included in your child’s class contact list. **Only phone numbers and email addresses (if consent is given) will be included in the list which is distributed to other families in the class.** Providing your email address to the Class Representative will also help with ongoing communication.

**What is a Class Representative?**

Volunteering to be a Class Representative (Rep.) is a great way to meet people and to be involved in the day-to-day organisation of the school in liaison with the class teacher.

In addition to compiling class contact lists, Class Reps. also assist with the coordination and distribution of information to their respective classes. They help teachers as required and also promote involvement in school events and social activities. Many classes organise social occasions throughout the year such as coffee mornings, play dates or dinners. Class Reps. provide information about activities organised by our Parents, Teachers & Friends Association (PTFA), and welcome the families of a new child to the class.

Please indicate below your willingness to act as Class Rep. for your child’s class. You will be contacted to confirm your appointment by your child’s teacher.

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**CONTACT PHONE NUMBER PERMISSION AND CLASS REPRESENTATIVE RETURN SLIP - 2017**

I give permission for my contact phone number(s) and email address (please delete if email may not be published) to be included in my child’s class list:

Home ☎ \_\_\_\_\_ Mobile: ☎ \_\_\_\_\_

Email \_\_\_\_\_

Child’s Name: (1) \_\_\_\_\_ Class \_\_\_\_\_

Child’s Name: (2) \_\_\_\_\_ Class \_\_\_\_\_

Child’s Name: (3 ) \_\_\_\_\_ Class \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Name (please print clearly): \_\_\_\_\_

I am willing be a Class Representative for my child’s class  (please tick)

**Please indicate the specific class if you have more than one child at the school.**

Class \_\_\_\_\_