



## HOME LEARNING POLICY



**Help for non-English speakers** If you need help to understand the information in this policy please contact Cheltenham Primary on **03 8585 3200** or [cheltenham.ps@education.vic.gov.au](mailto:cheltenham.ps@education.vic.gov.au)

### Purpose

The purpose of this policy is to outline to students, parents/carers and school staff Cheltenham Primary School's expectations for home learning.

### Scope

This policy applies to students in all year levels and staff responsible for setting and monitoring home learning at Cheltenham Primary School.

### Policy

Cheltenham Primary School acknowledges that home study should be tailored and adapted to suit the personal and developmental needs of students.

Teachers at Cheltenham Primary School are encouraged to exercise their discretion in assigning tasks that are appropriate for their students and supports the learning taking place in the classroom.

### Prep to Year 4

In the early years, the objective of home learning should be to practise and consolidate the concepts that have been introduced during class time. It is also intended to introduce the concept of self-discipline and responsibility and prepare them for the upper years.

Home learning will mainly consist of daily reading to, with, or by parents/carers or older siblings and word study.

Students are generally not expected to complete more than 30 minutes of home learning per day and no tasks will be assigned over the weekends or during the holidays.

### Year 5 to Year 6

In the senior year levels, the objective of home learning is to build on the concepts of self-discipline, responsibility and initiative to prepare students for secondary school.

Assigned home learning tasks will include daily independent reading and may include extension assignments, class work, essays and research.

Students are generally not expected to spend more than 45 minutes per day on home learning and no tasks will be assigned over the weekends or during the holidays.

## **Shared expectations and responsibilities**

Home learning is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of assigned tasks, it is important that everyone understands their obligations and responsibilities.

Cheltenham Primary School will support students by:

- fostering lifelong learning and connecting families with the learning of their children, as part of the comprehensive and balanced curriculum within Victorian schools
- ensuring the school's home learning policy is relevant to the needs of students
- advising parents/carers of home learning expectations at the beginning of the school year and referring them to an electronic copy of the home learning policy
- encouraging parents/carers of early primary school aged children to read to and with their children for enjoyment
- ensuring that senior primary students use diaries for regular communication between parents and the school.

Teachers at Cheltenham Primary School will:

- equip students with the skills to solve problems
- encourage real-life problem solving, logical thinking, creativity and imagination
- set varied, challenging and meaningful tasks related to class work to suit the students' learning needs
- give students enough time to complete tasks, considering home obligations and extracurricular activities
- provide timely and practical feedback and support
- help students develop organisational and time management skills
- ensure parents/carers are aware of the school's home learning policy
- develop strategies within the school to support parents and carers becoming active partners in home study
- offer a wide range of opportunities for families to engage in learning with their children.

It is expected that students will take responsibility for their own learning by:

- being aware of the school's home learning policy
- discussing with their parents and/or carers expectations
- accepting responsibility for the completion of tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment.

It is expected that parents/carers will support their children by:

- developing a positive and productive approach to home learning
- ensuring there is a balance between the time spent on home study and recreational activities
- reading to them, talking with them and involving them in learning opportunities during everyday household routines and physical activity
- talking to teachers about any concerns they have about the home learning

- attending the school events, productions or displays their child is involved in
- discussing home study with their child in their first language, if English is not the main language spoken at home, and linking it to previous experiences
- linking home tasks and other learning activities to the families' culture, history and language, linking with relevant services, clubs, associations and community
- ensuring there is a quiet study area for students to complete their assigned tasks

### **Support for students, parents and carers**

Teachers at Cheltenham Primary School understand that students have different learning styles and interests, and may approach learning activities and home learning differently. If you are concerned that your child may not understand the home learning tasks that have been set, or is spending a long period of time completing their home learning, we encourage you to speak to your child's classroom teacher.

### **Communication**

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website
- Discussed at annual staff briefings/meetings
- Included in transition packs
- Discussed at student forums
- Hard copy available from school administration upon request

### **Further information and resources**

- [Homework – Department Policy](#)

### **Policy review and approval**

Policy last reviewed	May 2023
Approved By	Principal
Next scheduled review date	May 2026