

PARENTS, TEACHERS & FRIENDS ASSOCIATION (PTFA)

Our Parents, Teachers & Friends Association (PTFA) aims to encourage the participation of all parents in the life of the school and the education of their children. The PTFA provides opportunities for parents to get to know one another and to be informed about their child's school, and also plays a major role in fundraising activities that contribute to the outstanding programs for all our children.

Any parent or guardian can be a part of our PTFA. The Association operates under the Victorian Department of Education & Training (DET) recommended model of a 'Parent Club Constitution', and has elected office bearers who liaise closely with the school.

Parents can be members of the PTFA without having to commit to attending all the monthly meetings. However, the meetings are a great opportunity to meet with other parents and become involved in the school. As a PTFA member, minutes of the monthly meetings will be forwarded to you via Class Parent Representatives.

PTFA meetings are held once per month, sometimes in the morning directly after school drop-off and sometimes in the evening to enable working parents to attend. The meetings are advertised in the school newsletter, *The Orchid*. Non-school age children are welcome.

An Annual General Meeting (AGM) will be held during Term 2 (date, time and venue to be confirmed) when all current office bearers will retire, new office bearers will be elected and general committee members appointed.

Whilst anyone may attend PTFA meetings, only financial members can vote at the AGM. Please return the form below, indicating which type of PTFA membership you wish to take up.

We would encourage all parents to join the PTFA even if you cannot always attend meetings. **The involvement of parents is essential to the success of the various activities undertaken.**

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PARENTS, TEACHERS & FRIENDS ASSOCIATION MEMBER 2016

I wish to be a member of the Parents, Teachers & Friends Association (PTFA) in 2016.

Please register me as a financial (voting) member of the Parents, Teachers & Friends Association (PTFA) for 2016. I agree to pay the subscription (as outlined in the Constitution) of \$1 on or before the date of the Annual General Meeting.

Family name: _____

Home ☎ _____ Mobile: ☎ _____

Email _____

Oldest Child's Name: _____ Class _____

Signed: _____

Name (please print clearly): _____