



# CHELtenham PRIMARY SCHOOL COUNCIL

## MINUTES

Meeting held on: Tuesday, 21 June 2016

Attendees: Paul Beeston, Lionel Brett, Alison Chambers, Christine Day, Debbie Feben, Geoff Geist, Bernie Ladds, Kath Shield, Suzie Norwood, Bronwyn Moline, Wendy Sheppard (Minutes)

ITEM	DETAILS	ACTION [Recommended or taken]
1. Welcome	Sarah Burns SEIL	
2. Apologies	<ul style="list-style-type: none"> <li>B. Morgan</li> </ul>	
3. Minutes of the previous meeting		<p><b>Motion:</b> That School Council approves the minutes of the meeting held 19 April 2016 as a true and accurate record of the meeting</p> <p>Moved: B. Ladds Seconded: L. Brett Carried</p>
4. Business Arising from the Minutes	Nil	
5. CORRESPONDENCE INWARDS		<b>Action</b>
	Tabled	
6. CORRESPONDENCE OUTWARDS		<b>Action</b>
	<p>Tabled Action-Wendy/Peter To revisit procedure for distributing and tabling incoming correspondence</p>	<p><b>Motion:</b> That School Council accepts the Correspondence as tabled.</p> <p>Moved: L. Brett Seconded: G. Geist Carried</p>
7. Business Arising from Correspondence		<b>Action</b>
	Nil	
8. Reports	<b>Additional points not covered in report</b>	
8.1 Principal Report	No Report	
8.2 Finance Report	<p>Tabled <b>Action</b> To increase the content of the parent letter, add BPAY details and distribute to School Council prior to sending to parents.</p>	<p><b>Motion:</b> That financial statements for the month of March - May 2016 as distributed be ratified and all accounts approved for payment.</p> <p>Moved: B. Ladds Seconded: K. Shield Carried</p>
8.3 Community Partnerships	No Report	
8.5 Education	No Report	
8.6 Buildings & Grounds	No Report	
8.7 Canteen	No Report	

9. GENERAL BUSINESS	DETAILS	ACTION
Principal Selection Panel	Information for process explained by Sarah Burns, SEIL	
<b>10. Closure of School Council meeting</b>		Time: 8:05pm Principal Selection process commenced.
<b>11. Next Meeting</b>	Next Council Meeting to be held on Tuesday, 16 <sup>th</sup> July 2016	
<b>11. School Council President</b>	Peter Cutting	<b>Signature:</b> 