

CHELTENHAM PRIMARY SCHOOL COUNCIL

MINUTES

Meeting held on: Tuesday, 19 April 2016

Attendees: Paul Beeston, Lionel Brett, Alison Chambers, Christine Day, Debbie Feben, Geoff Geist, Bernie Ladds, Kath Shield, Suzie Norwood, Bronwyn Moline, Wendy Sheppard (Minutes)

ITEM	ACTIONS [Recommended or taken]	MOTION
1. WELCOME	Bronwyn Moline Acting Executive Officer Meeting chaired by G. Geist in P. Cutting's absence	
2. APOLOGIES	<ul style="list-style-type: none"> Margaret McIntosh David Senior Bronwyn Morgan Peter Cutting 	
3. MINUTES OF THE PREVIOUS MEETING		Motion: That School Council approves the minutes of the meeting held 22 March 2016 Moved: L. Brett Seconded: C. Day Carried
4. BUSINESS ARISING FROM THE MINUTES	Nil	
5. CORRESPONDENCE IN	[Brief details of each item]	Action
Nil		
6. CORRESPONDENCE OUT	[Brief details of each item]	Action
Nil		
7. BUSINESS ARISING FROM CORRESPONDENCE	[Brief details of each item]	Action
Nil		
8. REPORTS	Additional points not covered in report	
8.1 Principal Report	No Report	
8.2 Finance Report	Final Budget tabled	Motion: That School Council approves the Final Budget 2016 Moved: B. Ladds Seconded: I. Brett Carried
8.3 Community Partnerships	No Report	
8.5 Education	No Report	
8.6 Buildings & Grounds	No Report	
8.7 Canteen	No Report	
9. GENERAL BUSINESS	DETAILS	ACTION
Election of Office Bearers and sub committee members		Treasurer: Bernie Ladds Nominated: G. Geist Seconded: L. Brett

		<p>Sub committee members</p> <p>Finance: B. Ladds, P. Cutting, B. Morgan, W. Sheppard, L. Maroney</p> <p>Education: Chair-C. Day, K. Shield, A. Chambers</p> <p>Buildings & Grounds: D. Senior, G. Geist, L. Brett</p> <p>Canteen: J. Leason, S. Norwood, K. Shield</p> <p>Community Partnerships: Chair, P. Cutting</p>
Annual Report	<p>Tabled</p> <p>Action Bronwyn Moline to include a Newsletter item this term re: parent notification of student absences</p>	<p>Motion: That School Council endorses the 2015 Annual Report. Moved: G. Geist Seconded: A. Chambers Carried</p>
Strategic Plan	<p>Tabled</p> <p>Verbal explanation by B. Moline</p> <p>Action Bronwyn to find out if the Strategic Plan document is to be made available on the School website.</p>	<p>Motion: That School Council endorses the Cheltenham Primary School Strategic Plan 2016-2019 Moved: C. Day Seconded: A. Chambers Carried</p>
School Council Training	<p>Action Wendy to send Outlook invitation 24/05 Governance Module 7:00pm – 9:00pm 08/06 Finance Module 7:00pm – 8:30pm 6:30pm for registration</p>	
School Insurance Policies	<p>Action Bronwyn Moline to investigate cover included in the policies.</p> <p>Action Wendy to find out 2015 insurance costs</p>	<p>Motion: That School Council accepts the decision to renew the insurance policies provided by VMIA Moved: G. Geist Seconded: K. Shield Carried</p>
10. CLOSURE OF MEETING		Time: 8:46pm
11. NEXT MEETING	Next Council Meeting to be held on Tuesday, 21 June 2016	
11. SCHOOL COUNCIL PRESIDENT	G. Geist Vice President	<p>Signature:</p> 